



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

|  |                                 |
|--|---------------------------------|
| <b>1. Name of the Institution</b>                    | <b>JAWAHARLAL NEHRU COLLEGE</b> |
| • Name of the Head of the institution                | <b>Dr. Tapan Dutta</b>          |
| • Designation  | <b>Principal</b>                |
| • Does the institution function from its own campus? | <b>Yes</b>                      |
| • Phone no./Alternate phone no.                      | <b>03623217366</b>              |
| • Mobile No:   | <b>7002005458/9401616255</b>    |
| • Registered e-mail                                  | <b>principaljnc13@gmail.com</b> |
| • Alternate e-mail                                   | <b>dr_tapan38@yahoo.co.in</b>   |
| • Address  | <b>Boko, Kamrup, Assam</b>      |
| • City/Town  | <b>Boko</b>                     |
| • State/UT   | <b>Assam</b>                    |
| • Pin Code   | <b>781123</b>                   |

#### **2. Institutional status**

|                       |                         |
|-----------------------|-------------------------|
| • Type of Institution | <b>Co-education</b>     |
| • Location            | <b>Rural</b>            |
| • Financial Status    | <b>UGC 2f and 12(B)</b> |

| • Name of the Affiliating University  | <b>Gauhati University</b>  |                                  |                             |                   |                   |
|---|--|----------------------------------|-----------------------------|-------------------|-------------------|
| • Name of the IQAC Coordinator  | <b>Dr. Dhiraj Kumar Das</b>  |                                  |                             |                   |                   |
| • Phone No.   | <b>8761985755</b>  |                                  |                             |                   |                   |
| • Alternate phone No.   | <b>9435044756</b>  |                                  |                             |                   |                   |
| • Mobile  | <b>8761985755, 9435044756</b>  |                                  |                             |                   |                   |
| • IQAC e-mail address   | <b>iqacjncb2014@gmail.com</b>  |                                  |                             |                   |                   |
| • Alternate e-mail address  | <b>dr_tapan38@yahoo.co.in</b>  |                                  |                             |                   |                   |
| <b>3. Website address (Web link of the AQAR (Previous Academic Year)</b>  | <b><a href="https://jncollegeboko.ac.in/uploads/aqar2584569512.pdf">https://jncollegeboko.ac.in/uploads/aqar2584569512.pdf</a></b>             |                                  |                             |                   |                   |
| <b>4. Whether Academic Calendar prepared during the year?</b>   | <b>Yes</b>   |                                  |                             |                   |                   |
| • if yes, whether it is uploaded in the Institutional website Web link:   | <b><a href="https://jncollegeboko.ac.in/uploads/acalender/1647857196.pdf">https://jncollegeboko.ac.in/uploads/acalender/1647857196.pdf</a></b> |                                  |                             |                   |                   |
| <b>5. Accreditation Details</b>   |  |                                  |                             |                   |                   |
| Cycle   | Grade  | CGPA                             | Year of Accreditation       | Validity from     | Validity to       |
| <b>Cycle 1</b>  | <b>C++</b>   | <b>68.25</b>                     | <b>2004</b>                 | <b>20/02/2005</b> | <b>28/02/2010</b> |
| <b>Cycle 2</b>  | <b>B</b>   | <b>2.24</b>                      | <b>2014</b>                 | <b>10/07/2014</b> | <b>10/07/2019</b> |
| <b>6. Date of Establishment of IQAC</b>   |  | <b>20/06/2006</b>                |                             |                   |                   |
| <b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b> |  |                                  |                             |                   |                   |
| Institutional/Department /Faculty   | Scheme   | Funding Agency                   | Year of award with duration | Amount            |                   |
| <b>00</b>   | <b>Nil</b>   | <b>Nil</b>                       | <b>Nil</b>                  | <b>Nil</b>        |                   |
| <b>8. Whether composition of IQAC as per latest NAAC guidelines</b>   |  | <b>Yes</b>                       |                             |                   |                   |
| • Upload latest notification of formation of IQAC   |  | <b><a href="#">View File</a></b> |                             |                   |                   |
| <b>9. No. of IQAC meetings held during the year</b>   |  | <b>03</b>                        |                             |                   |                   |

|  |                           |
|--|---------------------------|
| <ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul> | <b>Yes</b>                |
| <ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>   | <a href="#">View File</a> |
| <b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | <b>No</b>                 |
| <ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>   |                           |

#### **11. Significant contributions made by IQAC during the current year (maximum five bullets)**

|   |
|---|
| <p>05 The IQAC is actively engaged in different activities for spurring of Academic environment in college. The Integrated Organic Farm was inaugurated</p>                                   |
| <p>An Open stage of the college has been constructed</p>  |
| <p>A training on Women and Self Defense was successfully organized.</p>   |
| <p>A Seven days Workshop with hands-on training for the faculty members was organized along with numerous academic activities through Invited Talks, Trainings, Field work was conducted.</p> |
| <p>A proposal for Waste Management in college was formalized for creating awareness and management of kinds of waste as an innovative practice in the college.</p>                            |
| <p><b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b></p>           |

| Plan of Action   | Achievements/Outcomes   |
|--|---|
| <p>The Automation Software for Online class arrangement is proposed to be upgraded for better classroom experience by students and teacher</p> | <p>The online Automation Software was updated for imparting lessons through enhanced performance.</p> |
| <p>In-house Research Grant for faculty and student is proposed to encourage the spirit of research and innovation</p>                          | <p>In-house Research Grant was received by a student from the dept. of Physics</p>                    |

|  |   |
|--|---|
| Proposed to organize webinars, workshops, FDP and training Program for skill based learning experience along with gearing with latest know-how on the subject of the faculty | Successful completion of Webinars, Workshops, FDP and Training for faculty and students was achieved  |
| Preparation of filling vacancy against sanctioned post in Dept. of Chemistry and proposal for upgradation of post of Laboratory Assistant                                    | Vacancies in the dept. of Assamese and Chemistry is duly advertised as per DHE circular and upgradation from the post of Laboratory Bearer to Laboratory Assistant was completed against Mr. Padmadhar Kalita |
| Proposed to initiate the process of Digital Transaction  | Digital Transaction was successfully launched and is functioning efficiently  |
| The Study centers are encouraged to actively engage in research work through research writing in the form of Edited Books etc.   | Activities under the Gandhian Center included the publication of the edited book 'Gandhian Ideas and Principles' bearing ISBN No. 978-93-90919-10-9 by Mr. Bapukan Saikia.                                    |
| A water supply Plant project is proposed under Govt. PHE Department.   | The Water Supply Plant under Govt. PHE Department. was successfully established on the college campus   |
| Proposal for upgradation of laboratory under DBT Star Status Scheme was taken  | The laboratories of the departments under DBT Star College Status were upgraded with the fund received from the same.   |
| Classroom arrangement for provision of better education to the growing number of students was taken  | Classroom arrangement was upgraded for better advanced  |
| 13.Whether the AQAR was placed before statutory body?  | Yes   |
| • Name of the statutory body   |   |

|   |                    |
|---|--------------------|
| Name  | Date of meeting(s) |
| <b>Governing Body, Jawaharlal Nehru College, Boko</b>   | <b>09/04/2022</b>  |
| <b>14.Whether institutional data submitted to AISHE</b> |                    |
| Year  | Date of Submission |
| <b>2020</b>   | <b>23/02/2022</b>  |

## Extended Profile

### 1.Programme

|  |  |
|--|--|
| 1.1  | 02 {U.G (Arts and Science), P.G (Mathematics, Assamese)} |
| Number of courses offered by the institution across all programs during the year |  |

|                  |                           |
|------------------|---------------------------|
| File Description | Documents                 |
| Data Template    | <a href="#">View File</a> |

### 2.Student

|                                    |      |
|------------------------------------|------|
| 2.1                                | 1610 |
| Number of students during the year |      |

|                  |                           |
|------------------|---------------------------|
| File Description | Documents                 |
| Data Template    | <a href="#">View File</a> |

|  |     |
|--|-----|
| 2.2  | 454 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |     |

|                  |                           |
|------------------|---------------------------|
| File Description | Documents                 |
| Data Template    | <a href="#">View File</a> |

|   |     |
|---|-----|
| 2.3   | 156 |
| Number of outgoing/ final year students during the year |     |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

**3.Academic**

|     |           |
|-----|-----------|
| 3.1 | <b>45</b> |
|-----|-----------|

Number of full time teachers during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|     |           |
|-----|-----------|
| 3.2 | <b>50</b> |
|-----|-----------|

Number of Sanctioned posts during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

**4.Institution**

|     |                 |
|-----|-----------------|
| 4.1 | <b>38+04=42</b> |
|-----|-----------------|

Total number of Classrooms and Seminar halls

|     |               |
|-----|---------------|
| 4.2 | <b>150.98</b> |
|-----|---------------|

Total expenditure excluding salary during the year (INR in lakhs)

|     |            |
|-----|------------|
| 4.3 | <b>143</b> |
|-----|------------|

Total number of computers on campus for academic purposes

**Part B****CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The institution follows Guwahati University syllabus for programs across departments in two streams.-Science and Arts. The college designs a time-table headed under guidance and scrutiny of senior faculty members by analysing demands of CBCS. The departments ensure execution of programs by implementing time-tested and innovative**

method like knowledge level and aptitude test of students on the subject and proceeding according to teaching plan designed to meet various demands of students. The faculties ensure timely completion of syllabus with in-between tutorial test, internal examination, sessional examination in fulfilment of the formative evaluation process. For doubt clearance, students are facilitated with extra contact hours with remedial classes to prepare students for University examinations. The overall execution and progress of curriculum is time and again monitored. With an aim to facilitate experiential learning, the students are provided exposure through visits to historical places, museums, market place or industrial area to provide students with practical and analytical knowledge. The college ensures an effective curriculum with technological benefits received from Digital classroom, Language Laboratory, ICT enabled classroom and utilized by teachers to add leverage. In traditional as well as ICT enabled classroom situation, students engage in interactive sessions like quiz, seminar presentation or special talk.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://jncollegeboko.ac.in/upload/curriculum/Curriculum%20Planning%20and%20Implementation%202020-21.pdf">https://jncollegeboko.ac.in/upload/curriculum/Curriculum%20Planning%20and%20Implementation%202020-21.pdf</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The college designs an yearly Academic Calendar for even dissemination of knowledge and evaluation in consonance with Gauhati University curriculum and timely assessments are conducted in the form of sessional examination, semester examination as well as project work and assignments and together constitute the process of Continuous Internal Evaluation (CIE). The academic calendar is designed judiciously to calibrate between academic and co-curricular activities with emphasis on evaluation to monitor the progress of students and identify the areas of difficult learning to the identification of slow learners and thereby reinforce ways and methods to provide tutorials to merge them with the competitive learners.**

| File Description                     | Documents   |
|--------------------------------------|---|
| Upload relevant supporting documents | <a href="#">View File</a>   |
| Link for Additional information      | <a href="https://jncollegeboko.ac.in/upload/acalender/1647857196.pdf">https://jncollegeboko.ac.in/upload/acalender/1647857196.pdf</a> |

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs** **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** **Assessment /evaluation process of the affiliating University**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**02**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Brochure or any other document relating to Add on /Certificate programs | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

64

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

44

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution adheres to Gauhati University syllabus and offers Environmental Studies (EVS) as a compulsory paper across UG II semester students in both Arts and Science stream as part of the curriculum. The Eco Club integrates students through activities and Environmental Studies curriculum and various programmes under the DBT Star Status Scheme are also conducted to enrich the followed curriculum.

On the aspect of gender, human values and professional ethics, the college engages students through various national wings like NCC, NSS, Amrit Prova Range Rover by motivating them to act in solidarity and offer community service through selflessness as a responsible

citizen. The students are enthused into character building through discipline with a secular vision promoting nationalistic fervour. For women, employment and removal of gender disparity, the women cell of colleges spreads awareness on Women health and Mental health of students. The activities conducted were to assuage the afflicted women and concurrently downscale gender disparity. The cell arranges awareness on Self defense of woman and on woman's rights newly introduced in India. The Sexual Harrasment of Women at Workplace exists with ICC as a statutory body in the college.

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | <a href="#">View File</a> |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

32

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses   | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | <a href="#">View File</a> |
| MoU's with relevant organizations for these courses, if any   | <a href="#">View File</a> |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

32

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**C. Any 2 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| URL for stakeholder feedback report  | <a href="#">View File</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | <a href="#">View File</a> |
| Any additional information(Upload)   | <a href="#">View File</a> |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| URL for feedback report           | <a href="https://jncollegeboko.ac.in/curricular.php">https://jncollegeboko.ac.in/curricular.php</a> |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1610/1700**

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**454**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## **2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As per the continuous internal evaluation (CIE), the college holds Unit Test examination to assess the different learning levels of students and thereby segregate students into category of advance and slow learners to facilitate the lagging students behind to various reasons. Each department persistently works in fine-tune with the Examination cell in its approach to identify learning levels and prepares records to note the improvements in students. The departments arranges special lectures and provides books and study materials as well as link to online resources which is prepared and made handy for students' easy access. Such facilities are catered to the poor and needy as well as to the academically underachievers so that the slow learners develop competence. The aid of technology like designing of Google Forms for assessing the knowledge and improvement level is also done. The Sessional Test arranged thereafter assesses the improved level of competence of students. For the advanced learners, the college prepares them for various higher level competitive exam like JAM alongside preparation for Entry to the service for the interested students.

|                                   |                           |
|-----------------------------------|---------------------------|
| File Description                  | Documents                 |
| Link for additional Information   | Nil                       |
| Upload any additional information | <a href="#">View File</a> |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

|                    |                    |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 1610               | 72                 |

|                            |                           |
|----------------------------|---------------------------|
| File Description           | Documents                 |
| Any additional information | <a href="#">View File</a> |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts various students centric methods like experiential, participative and problem solving methodologies with revised contact hour from 8:00AM -4:00PM through two shifts of Morning and Day. The departments engages students across semesters through formal lectures, dialogue series, this synergistic approach involves a bilateral mode of learning where students are encouraged to prepare project reports, write assignments academic or creative in nature to provide scope for in depth learning and exploration on the topic. Such activities encourage students to participate actively. Further various field trips are arranged to industrial areas, historical sites to deliver students experiential learning experience and practical knowledge to invigorate learning. The students actively participates in NSS, NCC, Amrit Prova Ranger Group as part of experiential learning. The students are encouraged in participation in experiential learning through active participation in Wall Magazine and College Magazine. Further students gain experience of experiential learning by participating in departmental seminars, workshop. Such learning process is enriched by providing students an experience in ICT enabled classroom. The students are assigned with library assignments involving guided library visit and induction by the teacher and library staff to induce the spirit of searching, analysing and integration of knowledge and resources for fruitful engagement of students.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional information   | <a href="https://jncollegeboko.ac.in/teaching_evaluation.php">https://jncollegeboko.ac.in/teaching_evaluation.php</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT enabled tools in present day is an essential component in advanced teaching-learning process. The college has developed in use and application of technology across various departments with an wi-fi enabled campus and use of digitized classrooms equipped with smart boards, laptops, projectors, portable sound system, video conference room, electronic podium etc. Further departments like Mathematics have developed a Mathematics laboratory for an access to ICT enabled learning and inculcate interest towards advanced learning and research spirit. The department of Geography has equipped itself with GIS laboratory, Weather Station for data collection and analysis of the same and providing students with facilities of a panoramic dimension on the subject. The use of ICT tools and application became vigorous with the break of Covid-19 pandemic and students were brought together under various blended learning platform like Google Classroom etc.

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="https://jncollegeboko.ac.in/teaching_evaluation.php">https://jncollegeboko.ac.in/teaching_evaluation.php</a> |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees                | <a href="#">View File</a> |
| mentor/mentee ratio   | <a href="#">View File</a> |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

45

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

72

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college maintains transparency in evaluation process by underlaying a well designed examination process monitored by the centrally coordinated Examination cell which follows the Gauhati University examination framework apart from timely incorporated examinations like the Unit test/Pre-Sessional examination arranged by the departments. The examinations held are arranged in a way so as to identify students of different academic competence and internal examinations are arranged keeping in view the fact that underachiever students are provided additional support to be at par. The internal examination system includes seminar presentation, literary discussion, home assignments on selected topic or after physical study or field visit of area of study and the attendance is strictly maintained by respective departments. The examination is conducted in blended mode through both online and offline and after evaluation the scripts are distributed amongst students for self assessment and transparency as well. Further the students have the access to communicate with the department for clarification of any query that have arisen. The marksheets are put up on departmental notice board in support of a fair and impartial examination system. The examination process is conducted under CCTV surveillance to avert any unethical conduct.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://jncollegeboko.ac.in/examination.php">https://jncollegeboko.ac.in/examination.php</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination system is impartial and transparent in the college. The internal examinations are arranged in a way so as not to hamper the dissemination of knowledge and impart of education. The students

are given an opportunity to express their grievance if any in the department and are addressed with immediacy. In case of any arising query, the aggrieved student has to communicate for revaluation through proper channel and after which if the student is allowed to go through revaluation and once the process is complete, a grievance redressal report in writing is sought from the student. The department also takes stock of the progress of students and the immediate academic support required for underachievers by arranging departmental discussion where various academic needs of students are discussed to provide aid within a stipulated time considering the intake capacity of students in a particular department.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <b>No File Uploaded</b>   |
| Link for additional information | <a href="https://jncollegeonline.co.in/GRC/">https://jncollegeonline.co.in/GRC/</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college being affiliated to Gauhati University maintains the examination schedule as per the dictum. Apart from university curriculum, the college has introduced various Add-on courses under various departments. These courses are reflected in college prospectus to inform students and initiate them into the course. Also there is adequate publicity by putting up banners, flex to inform students on the programmes. Further not only the teachers of the concerned department deliberates upon the topic for maximum circulation amongst students but also during events the programmes are being announced widely.

| File Description                                     | Documents   |
|--|---|
| Upload any additional information                    | <a href="#">View File</a>   |
| Paste link for Additional information                | <a href="https://jncollegeboko.ac.in/teaching_evaluation.php">https://jncollegeboko.ac.in/teaching_evaluation.php</a> |
| Upload COs for all courses (exemplars from Glossary) | <a href="#">View File</a>   |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college observes the Gauhati University examination schedule across its courses in the Arts and Science stream. The various programmes introduced by the college once completed assesses the course outcome by scrutinizing the successful rate of students against the seat capacity intake. Further the success of the course is evaluated with respect to students's interest and feasibility as well as successful placement rate and future viability of the course and whether there is need of new course that could cater towards generating job or entrepreneurial expertise amongst students.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="https://jncollegeboko.ac.in/teaching_evaluation.php">https://jncollegeboko.ac.in/teaching_evaluation.php</a> |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

167

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | <b>No File Uploaded</b>   |
| Paste link for the annual report   | <a href="https://jncollegeboko.ac.in/upload/annual_reports/Annual%20Report%202020-21.pdf">https://jncollegeboko.ac.in/upload/annual_reports/Annual%20Report%202020-21.pdf</a> |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://jncollegeboko.ac.in/upload/teaching\\_evaluation/1649657078.pdf](https://jncollegeboko.ac.in/upload/teaching_evaluation/1649657078.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <b>No File Uploaded</b>   |
| e-copies of the grant award letters for sponsored research projects /endowments | <b>No File Uploaded</b>   |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | <b>No File Uploaded</b>   |
| Supporting document from Funding Agency                       | <b>No File Uploaded</b>   |
| Paste link to funding agency website                          | <b>Nil</b>                |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

49

|  |                           |
|--|---------------------------|
| File Description   | Documents                 |
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | <a href="#">View File</a> |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

08

|  |                           |
|--|---------------------------|
| File Description   | Documents                 |
| Any additional information   | <b>No File Uploaded</b>   |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

|   |                           |
|---|---------------------------|
| File Description  | Documents                 |
| Any additional information  | <b>No File Uploaded</b>   |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.3 - Extension Activities

#### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**With an aim to sensitize on social issues for holistically development, various cells of college work in coordination and perform activities in neighbourhood communities. Considering the**

Covid-19 onslaught, the NSS unit had conducted awareness programme, extended aid by distributing mask, food items, arranged Covid-19 test and organized vaccination drive in college and adopted village. Plantation programme, cleanliness drive, AIDS awareness through street play in market square and college campus, workshop on self defense for women and celebration of important days, sensitization on witch hunting etc. was organized by NSS. The NCC team observed important days, organized cleanliness and plantation drive in college like cleaning the river tributaries in 'Nadi Utsav' and story telling of local freedom fighters respectively. The Amrit Prabha Ranger Team organized sensitization programme in college, in the adopted village and different localities of Boko. Activities like plantation, cleanliness drive to assisting cultivators in paddy fields was also performed. The Women's cell sensitized students by spreading awareness on self defense mechanism for women through arranged workshop apart from observation of International Women's day or deliberation on legal perspectives for women.

As an extended activity, teaching faculties impart education to students of AHSEC, under jurisdiction of Ministry of Education, Government of Assam.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/research_innovation.php">https://jncollegeboko.ac.in/research_innovation.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <b>No File Uploaded</b>   |
| Number of awards for extension activities in last 5 year(Data Template) | <a href="#">View File</a> |
| e-copy of the award letters   | <a href="#">View File</a> |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**24**

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <b>No File Uploaded</b>   |
| Any additional information   | <b>No File Uploaded</b>   |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**626**

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <b>No File Uploaded</b>   |
| Any additional information   | <b>No File Uploaded</b>   |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**03**

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of linkage related Document  | <a href="#">View File</a> |
| Details of linkages with institutions/industries for internship (Data Template) | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is spread across 33 Acres with a good infrastructure supporting teaching-learning, knowledge propagation and skill development of students across Boko and beyond. The upliftment of infrastructure is an overall effort with contributive function. The college in concurrence with Government policy offers free education. The needy students are provided college aid in the form of books, reading material, and necessary academic support for continuation of Higher Education. With growth of students, the college enhanced the facilities by providing audio-visual classroom for the department of Botany, Chemistry, Mathematics, Zoology and upgraded existing Physics laboratory. The classrooms have CCTV installed across. Classrooms with Wi-fi, fully digitized

ICT facility, Video Conferencing Room with AVR for viewing Edusat Programme are other facilities provided. The college has provided a new Boy's Common Room cum Union Office and an additional Girl's Common Room with renovated toilets for boys and girls separately. Five (05) new equipments as laboratory facility are added too. There is a hostel Warden Quarter, an open stage named Dr. Bhupen Hazarika Memorial Open Stage, an outdoor stadium, a swimming pool, a Volley Ball Synthetic Court, open Playground, as well as indoor sports facilities in college.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/upload/infrastructure/1649657194.pdf">https://jncollegeboko.ac.in/upload/infrastructure/1649657194.pdf</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is continuously supporting co-curricular activities of students by providing facilities and promoting an environment for propagation of sports and games through the existing Gilbertson Sangma Outdoor Stadium (Donated by Rabha Hasong Autonomous Council), Bhogeswar Baruah Indoor Mini Stadium, Gymnasium, Prabin Kumar Choudhury Memorial Swimming Pool, Synthetic Grass Volley ball Court, and Two Open Playgrounds. The college intends to bring forth a holistic development amongst students and therefore has initiated life skill development through Yoga Centre, Cultural Unit and Dr. Bhupen Hazarika Xuoroni Mukoli Mansa (Dr. Bhupen Hazarika Memorial Open Stage) for honing of different skills and showcase of students' talents by arranging Creative Adda, Debate and Discussion, Extempore Speech Practice and Competition, Play presentation etc. The college also involves students for promotion and preservation of local culture as well as intellectual and research activities under the Cultural Unit and Dr. Bhupen Hazarika Centre for Culture and Creative Studies led by Department of Anthropology acting as the Nodal Department in association with Assamese, Bodo and History department. The institution is continuously arranging various activities under the aegis of these constituted bodies for support and promotion of holistic development of students in preparation for

extension of quality service towards the nation.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/upload/infrastructure/1649657194.pdf">https://jncollegeboko.ac.in/upload/infrastructure/1649657194.pdf</a> |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**38**

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**06**

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for additional information   | <a href="https://jncollegeboko.ac.in/infrastructure.php">https://jncollegeboko.ac.in/infrastructure.php</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>   |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**29.0**

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | <a href="#">View File</a> |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Central Library has been using SOUL 2.0 (Software for University Libraries) since 2014 consisting of five modules like acquisition, Catalogue, Circulation, OPAC, Serial Control and Administration modules.

In SOUL 2.0 Catalogue module is used in our library for retrospective conversion of library resources.

Library followed the Circulation module for creating membership management, issue-return, overdue charge, reminder, stock verification etc. Barcode technology is used in the library for issue and return of books.

The College Central Library provide this OPAC facility to all the users of the library. The OPAC has simple and advanced search facility with the minimum information for each item including author, title, subject heading, keywords, class number, accession number or combination of any of two or more information regarding the items.

Apart from this SOUL 2.0 library is using DSpace Content Management Digital Library software for digitization of documents. Using this software library has created an institutional Repositories (IR) and access is made available online to the entire scholarly community in open access (<http://jnc.digitallibrary.co.in/>). In this IR faculty publications, college magazines, old question papers, syllabus, free e-books and many more information is made available. Reprography service is also available in the library.

|                                       |   |
|---------------------------------------|---|
| File Description                      | Documents   |
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="http://jnc.digitallibrary.co.in/">http://jnc.digitallibrary.co.in/</a> |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

|   |                           |
|---|---------------------------|
| File Description  | Documents                 |
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2.75**

|  |                           |
|--|---------------------------|
| File Description   | Documents                 |
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | <a href="#">View File</a> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**60**

|   |                           |
|---|---------------------------|
| File Description                                  | Documents                 |
| Any additional information                        | <a href="#">View File</a> |
| Details of library usage by teachers and students | <a href="#">View File</a> |

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is continuously focusing on developing the IT facilities to enrich the digital environment. In the current session our IT strength has been increased with the addition of one laptop in the IQAC office. During this period entire campus has been made WI-Fi enabled. The network facility has been upgraded from 6 MBPS( Vodaphone ) to 10 MBPS (BSNL) to provide data network service to entire college fraternity. Further CC cameras have been installed in all the rooms of the office and hence the entire administrative building is now fully under CC camera surveillance.

|                                       |   |
|---------------------------------------|---|
| File Description                      | Documents   |
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/upload/infrastructure/1649657194.pdf">https://jncollegeboko.ac.in/upload/infrastructure/1649657194.pdf</a> |

##### 4.3.2 - Number of Computers

143

|                                   |                           |
|-----------------------------------|---------------------------|
| File Description                  | Documents                 |
| Upload any additional information | <a href="#">View File</a> |
| Student – computer ratio          | <a href="#">View File</a> |

##### 4.3.3 - Bandwidth of internet connection in the C.10 - 30MBPS Institution

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

###### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**121.98**

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts.   | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**It is a part of our policy to maintain smoothly all the infrastructures within the college campus. There is an established system as well as procedure that Principal along with IQAC and coopeartion of the teaching fraternity resorts to andlooks into various parameters namely classroom maintenance, laboratory, library, garden, video conferencing facility, Biotech Hub, College Canteenfor fulfillment of physical facilities of the college. The details of the same are provided in the link as additional information.**

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/infrastructure.php">https://jncollegeboko.ac.in/infrastructure.php</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

731

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <b>No File Uploaded</b>   |
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Data Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following:** Soft skills  
**Language and communication skills** Life skills  
**(Yoga, physical fitness, health and hygiene)**  
**ICT/computing skills**

**B. 3 of the above**

| File Description  | Documents   |
|---|---|
| Link to institutional website   | <a href="https://jncollegeboko.ac.in/student_support.php">https://jncollegeboko.ac.in/student_support.php</a> |
| Any additional information  | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a>   |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**10**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**10**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent**

**E. None of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | <b>No File Uploaded</b>   |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

27

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

32

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | <a href="#">View File</a> |
| Any additional information                         | <a href="#">View File</a> |
| Details of student progression to higher education | <a href="#">View File</a> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | <a href="#">View File</a> |
| Any additional information          | <a href="#">View File</a> |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

03

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students Union of the college is formed democratically through yearly election. This body engages in activities associated with academic, cultural activities, sports as well as events that involves the college administration. The students Union body generally the President/General Secretary involves as member to various committees/Cell like IQAC, Admission Committee, RUSA , ICC, Anti-Ragging Committee, Canteen and Bookstall Welfare Committee, Cultural Committee, Sports Cell, Library Committee apart from contributing in various co-curricular, extracurricular activities and festival observations as well. This body also addresses students grievance as and when raised.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/student_support.php">https://jncollegeboko.ac.in/student_support.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

| File Description  | Documents                 |
|---|---------------------------|
| Report of the event   | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)) | <a href="#">View File</a> |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The various departments of the college has constituted an alumni association, however there is a college Alumni Association also as a constituted body. This association periodically engages in significant contribution made towards strengthening of infrastructure by contributing in cash or kind for the greater benefit of students and various teaching-learning activities. Due to the pandemic situation, the activities of the alumni association had a hiatus due to various limitations experienced. Significantly the registration process of the committee is underway and details of the same is uploaded on the college website.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/index.php#">https://jncollegeboko.ac.in/index.php#</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** **D. 1 Lakhs - 3 Lakhs**

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college as a premier institute in Southern Kamrup facilitates quality education to students through coordinated responsibilities, and a system of internalization and institutionalization reflecting the governance and ensuring a continuous quality enhancement in consonance with the observed vision and mission of the college. The college geared with a strength of 72 (Seventy two) highly qualified faculty and with 45 (Forty five) number of them appointed against sanctioned posts and 16 (sixteen) non-teaching staff members functions in tandem to fulfill the enshrined vision and missions through its governance.

The vision and mission of the institute are provided in the link

given.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leade_rship.php">https://jncollegeboko.ac.in/governance_leade_rship.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Jawaharlal Nehru College is an affiliated college under Gauhati University and strictly observes and maintains guidelines and directives laid out by it. The college participates in decentralization and participative management.**

**The college administers under the able leadership of the Principal who regulates various administrative responsibilities through committees constituted for a stipulated time period and reconstituted from time to time to address the arising issues and needs with efficacy and effective management of the institution.**

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leade_rship.php">https://jncollegeboko.ac.in/governance_leade_rship.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**In view of the overall development and effective learning and teaching process, the college meticulously develops Plan of action based on Academic and Physical Need of college.**

**Under the system of Examination and Evaluation, the examinations and assessments were conducted as per Gauhati University framework. The college is not authorized to remodel the course curriculum, although there are teacher representatives participating in invited Gauhati University curriculum Development meetings.**

The detail report on Institutional Strategic Plan is provided in the link pasted.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information                      | <b>No File Uploaded</b>   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college effectively manages the administrative functions with a mechanism empowered with an administrative set up build in accordance with the functional government policies of the education department in tandem with various national developmental schemes for sustenance of quality education, progression to higher studies and skill development of students for growing employability and self reliance. The administerial set up of the college observes all the policies with transparency and effective way to provide the employees with the available and applicable facilities during appointment and activities overlooks the overall functioning of various institutional bodies and monitors towards effective governance through the implementation of policies as per the Government regulation and maintains a streamlined and impartial administrative setup through decentralization and appointment and service rules, procedures, etc.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a>                                     |
| Link to Organogram of the Institution webpage | <a href="https://jncollegeboko.ac.in/upload/governance_leadership/1651075398.pdf">https://jncollegeboko.ac.in/upload/governance_leadership/1651075398.pdf</a> |
| Upload any additional information             | <a href="#">View File</a>   |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and**

**B. Any 3 of the above**

## Accounts Student Admission and Support Examination

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | <a href="#">View File</a> |
| Screen shots of user interfaces   | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare of the teaching and non-teaching staff is essential for better and improved service towards the college and society. Therefore the college has taken adequate measures with timely incorporation of additional facilities to provide a safe and hazard free work environment of no-plastic to no-smoking zone. Beside facilities like a fully Wi-fi enabled campus to well furnished Teachers' s Common Room, provision of potable water, clean toilets, health care unit is also fulfilled by the college authority. Further as per the UGC guideline, there is a Child Care unit too on the campus. The college staff avails leave in observance of the government leave rule with due sanction from authority and the record is well maintained by the automated system. The authority also motivates the teaching staff to partake in various career development programmes from time to time to fulfill academic needs. The college has developed a cooperative society that runs the organic farm with its beneficiaries as the temporary non teaching staff who are directly engaged with its functions. Moreover there is 'J.N College Employees Mutual Aid Fund' as a contributory fund providing assistance of financial grant as per regulation to the teaching and non-teaching staff whenever in need.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <b>No File Uploaded</b>   |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <b>No File Uploaded</b>   |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | <a href="#">View File</a> |
| Reports of Academic Staff College or similar centers   | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | <b>No File Uploaded</b>   |
| Upload any additional information   | <b>No File Uploaded</b>   |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains and follows a streamlined Performance Appraisal for teaching and non-teaching staff. The academic calendar is followed throughout the year for all academic activities. The routine committee while designing the college routine takes into account the academic as well as co-curricular activities pertaining to corporate wings of college so as to distribute various responsibilities amidst teaching staff for providing mentorship and timely guidance to students for not only the academic area but for holistic and skill development. The teaching staff also engages in research activities which adds effectiveness towards academic excellence and scope for newer and advanced research ideas. The appraisal system has been enhanced further with the newly introduced online attendance system to tap on the success of number of classes actually conducted against the allotted numbers and students enthusiasm and degree of improvement. Further the online system regularly monitors the attendance and leave records of teachers in a streamlined manner thereby bolstering the appraisal system. In case of the non-teaching staff, the authority observes the execution of their duties and provides necessary support and help in enhancing productivity and effectiveness of their service.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college completes an yearly Financial Audit which is internal and external. However due to pandemic situation the External audit was not conducted. The internal audit was completed and the details of same are uploaded.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | <b>No File Uploaded</b>   |
| Any additional information  | <b>No File Uploaded</b>   |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college with its multi-dimensional perspective associated with teaching-learning process involves an intricate system of fund allocation and management. Owing to such accountability, the college has developed self assessed strategies for proper fund mobilization. Under this system, the reserve fund of Rs. 3,56,068 Lakhs ( Rupees Three lakhs fifty six thousand and sixty eight rupees) was invested as fixed deposit. Another means of fund mobilization is the income generated from the integrated organic farm through contribution

of profit amount of Rs. 45,640 ( Rupees Forty Five thousand six hundred and forty rupees) only.

The college is a repository of various facets that could be utilized as resources for optimal utilization. With an extensive land area, the college has appropriately cleared and developed the college field as a resource for training aspiring cricket players by opening 'Dream Cricket Academy' on the campus through an MoU. The college has further plans of opening Mushroom Cultivation Centre for accessibility to the locals around for propagation of information on cultivation process for maximum benefit of farmers. The college being equipped with advanced laboratory facilities has designs to facilitate hands on laboratory experience to students of neighbouring schools.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college as a quality sustenance body ensures the development and assesses strengths and weaknesses of various parameters through guidance and monitor of action plan. The IQAC sketches an yearly plan for various academic and co-curricular activities and designs an academic calendar reflecting the work division in compliance with the vision and mission set.

The detailed report of contribution made by IQAC is provided in the link pasted.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

The IQAC inspects the teaching-learning process, activities as well the structures and methodologies implemented and followed by the departments. The various needs arising are assessed and after careful consideration, timely meetings are convened to broach upon issues, areas and degree of improvement and also identify the learning gaps. The minutes of the meeting precisely highlights the various developments and fall outs and accordingly introduces required measures for change with action taken report. The minutes also reflect potential areas and issues needing changes and facets that could be added in the academic calendar to suit the requirements and feasibility of various department catering to the needs of students for their progression.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.5.3 - Quality assurance initiatives of the institution include:** Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**A. All of the above**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a>   |
| Upload any additional information  | <b>No File Uploaded</b>   |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution observes and maintains gender equity in dispensing various activities involving students, teaching and non-teaching faculty and visitors across different gender identities. Various programmes and events are arranged to disseminate knowledge on the need and aspects of gender equity to achieve a gender neutral environment. The Women's Cell of the college with respect to Gender sensitization has been associated in different ways to spread awareness and promote gender equitable environment in college amongst students as well as the teaching and non-teaching staff.

The details are provided in the link added.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="https://jncollegeboko.ac.in/bestpractices.php">https://jncollegeboko.ac.in/bestpractices.php</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="https://jncollegeboko.ac.in/bestpractices.php">https://jncollegeboko.ac.in/bestpractices.php</a> |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

C. Any 2 of the above

**Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | <b>No File Uploaded</b>   |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college observes the principle of 3 R's - Reduce, Refuse, Reuse for waste management system. In case of the solid waste, the college has identified various types of solid waste into bio-degradable and non-biodegradable. With respect of the biodegradable waste, the college has contrived a method for disposal by creating compost corners. Whereas the non-biodegradable waste is disposed safely without causing environmental hindrance, in liquid waste management, there is adequate drainage and sewage system for disposal of same. The college strictly abides by the motto of maintaining a plastic free zone and accordingly adheres to maximum ban on plastic items creating awareness on sustenance and safe environment. The various departments of the college has always maintained the principle of reducing waste and resorts to the principle of reuse in regard to invertor battery through recharge or the reuse of printer cartridge etc. With amounting quantity of e-waste being identified as a serious concern, the college has signed an annual maintenance contract with Prag infosystem for collection, transportation and handling as well as recycle of collected e-waste from college campus. To develop an expansive facility of waste management, college is planning to invigorate the system further.

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | <a href="#">View File</a> |
| Geo tagged photographs of the facilities  | <b>Nil</b>                |
| Any other relevant information  | <b>No File Uploaded</b>   |

**7.1.4 - Water conservation facilities available**      **E. None of the above**

**in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

| File Description                                  | Documents               |
|---|-------------------------|
| Geo tagged photographs / videos of the facilities | <b>No File Uploaded</b> |
| Any other relevant information                    | <b>No File Uploaded</b> |

#### **7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

| File Description                             | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | <a href="#">View File</a> |
| Any other relevant documents                 | <a href="#">View File</a> |

#### **7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | <b>No File Uploaded</b>   |
| Certificates of the awards received                                       | <b>No File Uploaded</b>   |
| Any other relevant information  | <a href="#">View File</a> |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**C. Any 2 of the above**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment** 5.  
**Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of reading material, screen reading**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | <b>No File Uploaded</b>   |
| Details of the Software procured for providing the assistance            | <b>No File Uploaded</b>   |
| Any other relevant information   | <b>No File Uploaded</b>   |

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The college is situated in a location which is home to diverse cultures, languages, regional elements apart from heterogenous communal, and socio-economic diversities. Therefore the institute fosters an environment upholding the sense of tolerance and neutrality by persistently connecting diverse elements by**

integrating students cooperation and contribution during the celebration of various festivals, Annual College Fest and even during the Students Union Election. The college being located in an economically challenged area perceives the limitations of students and extends support and aid to them in various capacities right from providing study materials, additional teaching guidance, mentoring and thereby bolstering the over all improvement in the education scenario of the college and the locality of greater South Kamrup at large.

| File Description   | Documents               |
|--|-------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <b>No File Uploaded</b> |
| Any other relevant information   | <b>No File Uploaded</b> |

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college abides by the constitutional framework with regard to the values, rights, duties and responsibilities of citizens by observing the Constitution Day, Republic Day and Independence Day with an aim towards sensitizing students, teaching and non-teaching employees at large. Various wings constituted in the college persevere to maintain the constitutional precepts and establish a fair environment to provide quality education irrespective of multiple identities of students and employees. The college Student's Union Body has been following the students union drafted constitution reflecting the basic tenets of the Indian Constitution. Based upon the constitutional obligations, the yearly Students Election is successfully conducted. The college attempts to invigorate the constitutional obligations through the yearly Lecture delivered by a selected student from the college organized by the Student Union Body. Although the Covid-19 situation could not allow the holding of the same during the unprecedent time, the college continued to sensitize the students and staff by organizing invited talk delivered by distinguished personality on constitutional values, rights, duties and responsibilities of citizens and the application of same in recent times. The National and State Anthem is regularly played during commencement and closure of college working hour which also invigorates and sensitizes on constitutional precepts.

| File Description  | Documents                 |
|---|---------------------------|
| Details of activities that inculcate values; necessary to render students into responsible citizens | <a href="#">View File</a> |
| Any other relevant information  | <b>No File Uploaded</b>   |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **D. Any 1 of the above**  
**Annual awareness programmes on Code of Conduct are organized**      **4.**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <b>No File Uploaded</b>   |
| Any other relevant information   | <a href="#">View File</a> |

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The college observes important National and International days during the academic year. Some of the commemorative events celebrated are Republic Day, World Water Day, International Women's Day, National Science Day, Constitution Day, Teacher's Day, Independence Day, International Yoga Day etc. Moreover, special programmes are also organized in connection with other commemorative days and festivals like Bihu too. These days are observed not only as celebrations but also to create an awareness on the same and instil and simultaneously develop national fervour with equal import to regional celebrations and thereby tie everyone including the students, faculties, and office staff with a spirit of institutional integrity, social responsibility and national pride over one's**

culture and heritage.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <b>No File Uploaded</b>   |
| Any other relevant information  | <b>No File Uploaded</b>   |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

As per the provided NAAC format, the college analyzed the environment and circumstances and viable areas which could be developed into best practices and after composite analysis developed the Integrated Organic Farm growing new varieties of fruits, vegetables, rubber plantation and with futuristic prospects for a fishery, piggery, duckery as well. The organic farm was conceptualized with an aim to build a cooperative society to provide financial subsistence and sustainability to the temporary official staff and low waged employees. The college has further developed the framework for a Waste Management Drive with an aim to create an awareness on waste management not only on the campus but also beyond in the society through the college-campus cleanliness drive. The college with its extensive boundary is challenged by the prospect of waste management and therefore has conceived a layout spread across the corners of the college which is designed to store and categorically segregate waste into organic and inorganic. The college has also planned to associate with organized body for collection of accumulated e-waste of the college and convert it as a continued process as a continued process.

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | <a href="#">View File</a> |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

With an aim to impart quality education in the entire area of South Kamrup, the college has always prioritized provision of high quality education and therefore acts as a hub of human resource development. With this view, the college has already been functioning with smart boards, fully equipped digitalized classrooms, etc. The students are acquainted with entrepreneurial skills and future business ventures through their introduction to the Organic Farm and also is provided with a scope to integrate with community engaged with the organic farm for wider exposure and development of nearby village. The college strives to continuously develop the academic environment and therefore organizes timely students congregation like the Science Adda which also invited students from neighbouring schools.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows Guwahati University syllabus for programs across departments in two streams - Science and Arts. The college designs a time-table headed under guidance and scrutiny of senior faculty members by analysing demands of CBCS. The departments ensure execution of programs by implementing time-tested and innovative methods like knowledge level and aptitude test of students on the subject and proceeding according to teaching plan designed to meet various demands of students. The faculties ensure timely completion of syllabus with in-between tutorial test, internal examination, sessional examination in fulfillment of the formative evaluation process. For doubt clearance, students are facilitated with extra contact hours with remedial classes to prepare students for University examinations. The overall execution and progress of curriculum is time and again monitored. With an aim to facilitate experiential learning, the students are provided exposure through visits to historical places, museums, market place or industrial area to provide students with practical and analytical knowledge. The college ensures an effective curriculum with technological benefits received from Digital classroom, Language Laboratory, ICT enabled classroom and utilized by teachers to add leverage. In traditional as well as ICT enabled classroom situation, students engage in interactive sessions like quiz, seminar presentation or special talk.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://jncollegeboko.ac.in/upload/curricular/Curriculum%20Planning%20and%20Implementation%202020-21.pdf">https://jncollegeboko.ac.in/upload/curricular/Curriculum%20Planning%20and%20Implementation%202020-21.pdf</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The college designs an yearly Academic Calendar for even dissemination of knowledge and evaluation in consonance with**

Gauhati University curriculum and timely assessments are conducted in the form of sessional examination, semester examination as well as project work and assignments and together constitute the process of Continuous Internal Evaluation (CIE). The academic calendar is designed judiciously to calibrate between academic and co-curricular activities with emphasis on evaluation to monitor the progress of students and identify the areas of difficult learning to the identification of slow learners and thereby reinforce ways and methods to provide tutorials to merge them with the competitive learners.

| File Description                     | Documents   |
|--------------------------------------|---|
| Upload relevant supporting documents | <a href="#">View File</a>   |
| Link for Additional information      | <a href="https://jncollegeboko.ac.in/upload/acalender/1647857196.pdf">https://jncollegeboko.ac.in/upload/acalender/1647857196.pdf</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University** **Setting of question papers for UG/PG programs** **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** **Assessment /evaluation process of the affiliating University**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**02**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Brochure or any other document relating to Add on /Certificate programs | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

64

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

44

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution adheres to Gauhati University syllabus and offers

Environmental Studies (EVS) as a compulsory paper across UG II semester students in both Arts and Science stream as part of the curriculum. The Eco Club integrates students through activities and Environmental Studies curriculum and various programmes under the DBT Star Status Scheme are also conducted to enrich the followed curriculum.

On the aspect of gender, human values and professional ethics, the college engages students through various national wings like NCC, NSS, Amrit Prova Range Rover by motivating them to act in solidarity and offer community service through selflessness as a responsible citizen. The students are enthused into character building through discipline with a secular vision promoting nationalistic fervour. For women, employment and removal of gender disparity, the women cell of colleges spreads awareness on Women health and Mental health of students. The activities conducted were to assuage the afflicted women and concurrently downscale gender disparity. The cell arranges awareness on Self defense of woman and on woman's rights newly introduced in India. The Sexual Harrasment of Women at Workplace exists with ICC as a statutory body in the college.

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | <a href="#">View File</a> |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

32

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Programme / Curriculum/<br>Syllabus of the courses  | <a href="#">View File</a> |
| Minutes of the Boards of<br>Studies/ Academic Council<br>meetings with approvals for<br>these courses                       | <a href="#">View File</a> |
| MoU's with relevant<br>organizations for these courses,<br>if any   | <a href="#">View File</a> |
| Number of courses that include<br>experiential learning through<br>project work/field<br>work/internship (Data<br>Template) | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of programmes and number<br>of students undertaking project<br>work/field work/ /internships<br>(Data Template) | <a href="#">View File</a> |

### 1.4 - Feedback System

|   |                              |
|---|------------------------------|
| <b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</b><br><b>Students</b><br><b>Teachers</b><br><b>Employers</b><br><b>Alumni</b> | <b>C. Any 2 of the above</b> |
|---|------------------------------|

| File Description   | Documents                 |
|--|---------------------------|
| URL for stakeholder feedback report  | <a href="#">View File</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | <a href="#">View File</a> |
| Any additional information(Upload)   | <a href="#">View File</a> |

|   |   |
|---|---|
| <b>1.4.2 - Feedback process of the Institution may be classified as follows</b> | <b>C. Feedback collected and analyzed</b>   |
| File Description  | Documents   |
| Upload any additional information   | <a href="#">View File</a>   |
| URL for feedback report   | <a href="https://jncollegeboko.ac.in/curricular.php">https://jncollegeboko.ac.in/curricular.php</a> |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**1610/1700**

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**454**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As per the continuous internal evaluation (CIE), the college holds Unit Test examination to assess the different learning levels of students and thereby segregate students into category of advance and slow learners to facilitate the lagging students behind to various reasons. Each department persistently works in fine-tune with the Examination cell in its approach to identify learning levels and prepares records to note the improvements in students. The departments arranges special lectures and provides books and study materials as well as link to online resources which is prepared and made handy for students' easy access. Such facilities are catered to the poor and needy as well as to the academically underachievers so that the slow learners develop competence. The aid of technology like designing of Google Forms for assessing the knowledge and improvement level is also done. The Sessional Test arranged thereafter assesses the improved level of competence of students. For the advanced learners, the college prepares them for various higher level competitive exam like JAM alongside preparation for Entry to the service for the interested students.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Link for additional Information   | Nil                       |
| Upload any additional information | <a href="#">View File</a> |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1610               | 72                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts various students centric methods like experiential, participative and problem solving methodologies with revised contact hour from 8:00AM -4:00PM through two shifts of Morning and Day. The departments engages students across semesters through formal lectures, dialogue series, this synergistic approach involves a bilateral mode of learning where students are encouraged to prepare project reports, write assignments academic or creative in nature to provide scope for in depth learning and exploration on the topic. Such activities encourage students to participate actively. Further various field trips are arranged to industrial areas, historical sites to deliver students experiential learning experience and practical knowledge to invigorate learning. The students actively participates in NSS, NCC, Amrit Prova Ranger Group as part of experiential learning. The students are encouraged in participation in experiential learning through active participation in Wall Magazine and College Magazine. Further students gain experience of experiential learning by participating in departmental seminars, workshop. Such learning process is enriched by providing students an experience in ICT enabled classroom. The students are assigned with library assignments involving guided library visit and induction by the teacher and library staff to induce the spirit of searching, analysing and integration of knowledge and resources for fruitful engagement of students.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional information   | <a href="https://jncollegeboko.ac.in/teaching_evaluation.php">https://jncollegeboko.ac.in/teaching_evaluation.php</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT enabled tools in present day is an essential component in advanced teaching-learning process. The college has developed in use and application of technology across various departments with an wi-fi enabled campus and use of digitized classrooms equipped with smart boards, laptops, projectors, portable sound system, video conference room, electronic podium

etc. Further departments like Mathematics have developed a Mathematics laboratory for an access to ICT enabled learning and and inculcate interest towards advanced learning and research spirit. The department of Geography has equipped itself with GIS laboratory, Weather Station for data collection and analysis of the same and providing students with facilities of a panoramic dimension on the subject. The use of ICT tools and application became vigorous with the break of Covid-19 pandemic and students were brought together under various blended learning platform like Google Classroom etc.

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="https://jncollegeboko.ac.in/teaching_evaluation.php">https://jncollegeboko.ac.in/teaching_evaluation.php</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

72

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees                | <a href="#">View File</a> |
| mentor/mentee ratio   | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

45

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**18**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**72**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college maintains transparency in evaluation process by underlaying a well designed examination process monitored by the centrally coordinated Examination cell which follows the Gauhati University examination framework apart from timely incorporated examinations like the Unit test/Pre-Sessional examination arranged by the departments. The examinations held are arranged in a way so as to identify students of different academic competence and internal examinations are arranged keeping in view the fact that underachiever students are provided additional support to be at par. The internal examination system includes seminar presentation, literary discussion, home assignments on selected topic or after physical study or field visit of area of study and the attendance is strictly maintained by respective departments. The examination is conducted in blended mode through both online and offline and after evaluation the scripts are distributed amongst students for self assessment and transparency as well. Further the students have the access to communicate with the department for clarification of any query that have arisen. The marksheets are put up on departmental notice board in support of a fair and impartial examination system. The examination process is conducted under CCTV surveillance to aver any unethical conduct.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://jncollegeboko.ac.in/examination.php">https://jncollegeboko.ac.in/examination.php</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The examination system is impartial and transparent in the college. The internal examinations are arranged in a way so as not to hamper the dissemination of knowledge and impart of education. The students are given an opportunity to express their grievance if any in the department and are addressed with immediacy. In case of any arising query, the aggrieved student has to communicate for revaluation through proper channel and after which if the student is allowed to go through revaluation and once the process is complete, a grievance redressal report in writing is sought from the student. The department also takes stock of the progress of students and the immediate academic support required for underachievers by arranging departmental discussion where various academic needs of students are discussed

to provide aid within a stipulated time considering the intake capacity of students in a particular department.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <b>No File Uploaded</b>   |
| Link for additional information | <a href="https://jncollegeonline.co.in/GRC/">https://jncollegeonline.co.in/GRC/</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college being affiliated to Gauhati University maintains the examination schedule as per the dictum. Apart from university curriculum, the college has introduced various Add-on courses under various departments. These courses are reflected in college prospectus to inform students and initiate them into the course. Also there is adequate publicity by putting up banners, flex to inform students on the programmes. Further not only the teachers of the concerned department deliberates upon the topic for maximum circulation amongst students but also during events the programmes are being announced widely.

| File Description                                     | Documents   |
|--|---|
| Upload any additional information                    | <a href="#">View File</a>   |
| Paste link for Additional information                | <a href="https://jncollegeboko.ac.in/teaching_evaluation.php">https://jncollegeboko.ac.in/teaching_evaluation.php</a> |
| Upload COs for all courses (exemplars from Glossary) | <a href="#">View File</a>   |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college observes the Gauhati University examination schedule across its courses in the Arts and Science stream. The various programmes introduced by the college once completed assesses the course outcome by scrutinizing the successful rate of students against the seat capacity intake. Further the success of the course is evaluated with respect to students's interest and feasibility as well as successful placement rate and future viability of the course and whether there is need of new course

that could cater towards generating job or entrepreneurial expertise amongst students.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="https://jncollegeboko.ac.in/teaching_evaluation.php">https://jncollegeboko.ac.in/teaching_evaluation.php</a> |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

167

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | <b>No File Uploaded</b>   |
| Paste link for the annual report   | <a href="https://jncollegeboko.ac.in/upload/annual_reports/Annual%20Report%202020-21.pdf">https://jncollegeboko.ac.in/upload/annual_reports/Annual%20Report%202020-21.pdf</a> |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://jncollegeboko.ac.in/upload/teaching\\_evaluation/1649657078.pdf](https://jncollegeboko.ac.in/upload/teaching_evaluation/1649657078.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <b>No File Uploaded</b>   |
| e-copies of the grant award letters for sponsored research projects /endowments | <b>No File Uploaded</b>   |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | <b>No File Uploaded</b>   |
| Supporting document from Funding Agency                       | <b>No File Uploaded</b>   |
| Paste link to funding agency website                          | <b>Nil</b>                |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

49

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | <a href="#">View File</a> |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

08

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <b>No File Uploaded</b>   |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

12

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <b>No File Uploaded</b>   |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

**3.3 - Extension Activities****3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

With an aim to sensitize on social issues for holistically development, various cells of college work in coordination and perform activities in neighbourhood communities. Considering the Covid-19 onslaught, the NSS unit had conducted awareness programme, extended aid by distributing mask, food items, arranged Covid-19 test and organized vaccination drive in college and adopted village. Plantation programme, cleanliness drive, AIDS awareness through street play in market square and college campus, workshop on self defense for women and celebration of important days, sensitization on witch hunting etc. was organized by NSS. The NCC team observed important days, organized cleanliness and plantation drive in college like cleaning the

river tributaries in 'Nadi Utsav' and story telling of local freedom fighters respectively. The Amrit Prabha Ranger Team organized sensitization programme in college, in the adopted village and different localities of Boko. Activities like plantation, cleanliness drive to assisting cultivators in paddy fields was also performed. The Women's cell sensitized students by spreading awareness on self defense mechanism for women through arranged workshop apart from observation of International Women's day or deliberation on legal perspectives for women.

As an extended activity, teaching faculties impart education to students of AHSEC, under jurisdiction of Ministry of Education, Government of Assam.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/research_innovation.php">https://jncollegeboko.ac.in/research_innovation.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

| 02  |                                  |
|---|----------------------------------|
| File Description  | Documents                        |
| Any additional information  | <a href="#">No File Uploaded</a> |
| Number of awards for extension activities in last 5 year(Data Template) | <a href="#">View File</a>        |
| e-copy of the award letters   | <a href="#">View File</a>        |

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

**24**

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <b>No File Uploaded</b>   |
| Any additional information   | <b>No File Uploaded</b>   |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

### **3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

#### **3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**626**

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <b>No File Uploaded</b>   |
| Any additional information   | <b>No File Uploaded</b>   |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### **3.4 - Collaboration**

#### **3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**03**

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of linkage related Document  | <a href="#">View File</a> |
| Details of linkages with institutions/industries for internship (Data Template) | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

05

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is spread across 33 Acres with a good infrastructure supporting teaching-learning, knowledge propagation and skill development of students across Boko and beyond. The upliftment of infrastructure is an overall effort with contributive function. The college in concurrence with Government policy offers free education. The needy students are provided college aid in the form of books, reading material, and necessary academic support for continuation of Higher Education. With growth of students, the college enhanced the facilities by providing audio-visual classroom for the department of Botany, Chemistry, Mathematics, Zoology and upgraded existing Physics laboratory. The classrooms have CCTV installed across. Classrooms with Wi-fi, fully digitized ICT facility, Video Conferencing Room with AVR for viewing Edusat Programme are other facilities provided. The college has provided a new Boy's Common Room cum Union Office and an additional Girl's Common Room with renovated toilets for boys and girls separately. Five (05) new equipments as laboratory facility are added too. There is a hostels Warden Quarter, an open stage named Dr. Bhupen Hazarika Memorial Open Stage, an outdoor stadium, a swimming pool, a Volley Ball Synthetic Court, open Playground, as well as indoor sports

facilities in college.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/upload/infrastucture/1649657194.pdf">https://jncollegeboko.ac.in/upload/infrastucture/1649657194.pdf</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The college is continuously supporting co-curricular activities of students by providing facilities and promoting an environment for propagation of sports and games through the existing Gilbertson Sangma Outdoor Stadium (Donated by Rabha Hasong Autonomous Council), Bhogeswar Baruah Indoor Mini Stadium, Gymnasium, Prabin Kumar Choudhury Memorial Swimming Pool, Synthetic Grass Volley ball Court, and Two Open Playgrounds. The college intends to bring forth a holistic development amongst students and therefore has initiated life skill development through Yoga Centre, Cultural Unit and Dr Bhupen Hazarika Xuoroni Mukoli Mansa (Dr. Bhupen Hazarika Memorial Open Stage) for honing of different skills and showcase of students' s talents by arranging Creative Adda, Debate and Discussion, Extempore Speech Practice and Competetetion, Play presentation etc. The college also involves students for promotion and preseravation of local culture as well as intellectual and research activities under the Cultural Unit and Dr Bhupen Hazarika Centre for Culture and Creative Studies led by department of Anthropology acting as the Nodal Department in association with Assamese, Bodo and History department. The institution is continuously arranging various activities under the aegis of these constituted bodies for support and promotion of holistic development of students in preparation for extension of quality service towards the nation.**

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/upload/infrastructure/1649657194.pdf">https://jncollegeboko.ac.in/upload/infrastructure/1649657194.pdf</a> |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

38

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

06

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for additional information   | <a href="https://jncollegeboko.ac.in/infrastructure.php">https://jncollegeboko.ac.in/infrastructure.php</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>   |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

29.0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | <a href="#">View File</a> |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Central Library has been using SOUL 2.0 (Software for University Libraries) since 2014 consisting of five modules like acquisition, Catalogue, Circulation, OPAC, Serial Control and Administration modules.

In SOUL 2.0 Catalogue module is used in our library for retrospective conversion of library resources.

Library followed the Circulation module for creating membership management, issue-return, overdue charge, reminder, stock verification etc. Barcode technology is used in the library for issue and return of books.

The College Central Library provide this OPAC facility to all the users of the library. The OPAC has simple and advanced search facility with the minimum information for each item including author, title, subject heading, keywords, class number, accession number or combination of any of two or more information regarding the items.

Apart from this SOUL 2.0 library is using DSpace Content Management Digital Library software for digitization of documents. Using this software library has created an institutional Repositories (IR) and access is made available online to the entire scholarly community in open access (<http://jnc.digitallibrary.co.in/>). In this IR faculty publications, college magazines, old question papers, syllabus, free e-books and many more information is made available. Reprography service is also available in the library.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="http://jnc.digitallibrary.co.in/">http://jnc.digitallibrary.co.in/</a> |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

#### **4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

##### **4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**2.75**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | <a href="#">View File</a> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### **4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

##### **4.2.4.1 - Number of teachers and students using library per day over last one year**

**60**

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | <a href="#">View File</a> |
| Details of library usage by teachers and students | <a href="#">View File</a> |

#### **4.3 - IT Infrastructure**

##### **4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

**The college is continuously focusing on developing the IT facilities to enrich the digital environment. In the current session our IT strength has been increased with the addition of one laptop in the IQAC office. During this period entire campus has been made WI-FI enabled. The network facility has been**

upgraded from 6 MBPS ( Vodaphone ) to 10 MBPS ( BSNL ) to provide data network service to entire college fraternity. Further CC cameras have been installed in all the rooms of the office and hence the entire administrative building is now fully under CC camera surveillance.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/upload/infrastucture/1649657194.pdf">https://jncollegeboko.ac.in/upload/infrastucture/1649657194.pdf</a> |

#### 4.3.2 - Number of Computers

143

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Student – computer ratio          | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

121.98

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts.   | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**It is a part of our policy to maintain smoothly all the infrastructures within the college campus. There is an established system as well as procedure that Principal along with IQAC and coopeartion of the teaching fraternity resorts to andlooks into various parameters namely classroom maintenance, laboratory, library, garden, video conferencing facility, Biotech Hub, College Canteenfor fulfillment of physical facilities of the college. The details of the same are provided in the link as additional information.**

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/infrastructure.php">https://jncollegeboko.ac.in/infrastructure.php</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

731

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <b>No File Uploaded</b>   |
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**10**

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

| File Description  | Documents   |
|---|---|
| Link to institutional website   | <a href="https://jncollegeboko.ac.in/student_support.php">https://jncollegeboko.ac.in/student_support.php</a> |
| Any additional information  | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a>   |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

10

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

10

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year<br>(Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

E. None of the above

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | <b>No File Uploaded</b>   |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

27

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | <a href="#">View File</a> |

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

32

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | <a href="#">View File</a> |
| Any additional information                         | <a href="#">View File</a> |
| Details of student progression to higher education | <a href="#">View File</a> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | <a href="#">View File</a> |
| Any additional information          | <a href="#">View File</a> |

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

03

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The Students Union of the college is formed democratically through yearly election. This body engages in activities associated with academic, cultural activities, sports as well as events that involves the college administration. The students Union body generally the President/General Secretary involves as member to various committees/Cell like IQAC, Admission Committee, RUSA , ICC, Anti-Ragging Committee, Canteen and Bookstall Welfare Committee, Cultural Committee, Sports Cell, Library Committee apart from contributing in various co-curricular, extracurricular activities and festival observations as well. This body also addresses students grievance as and when raised.**

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/student_support.php">https://jncollegeboko.ac.in/student_support.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

05

| File Description  | Documents                 |
|---|---------------------------|
| Report of the event   | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)) | <a href="#">View File</a> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The various departments of the college has constituted an alumni association, however there is a college Alumni Association also as a constituted body. This association periodically engages in significant contribution made towards strengthening of infrastructure by contributing in cash or kind for the greater benefit of students and various teaching-learning activities. Due to the pandemic situation, the activities of the alumni association had a hiatus due to various limitations experienced. Significantly the registration process of the committee is underway and details of the same is uploaded on the college website.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/index.php#">https://jncollegeboko.ac.in/index.php#</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** **D. 1 Lakhs - 3Lakhs**

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college as a premier institute in Southern Kamrup facilitates quality education to students through coordinated responsibilities, and a system of internalization and institutionalization reflecting the governance and ensuring a continuous quality enhancement in consonance with the observed vision and mission of the college. The college geared with a strength of 72 (Seventy two) highly qualified faculty and with 45 (Forty five) number of them appointed against sanctioned post and 16 (sixteen) non-teaching staff members functions in tandem to fulfill the enshrined vision and missions through its governance.

The vision and mission of the institute are provided in the link given.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Jawaharlal Nehru College is an affiliated college under Gauhati University and strictly observes and maintains guidelines and directives laid out by it. The college participates in decentralization and participative management.

The college administers under the able leadership of the Principal who regulates various administrative responsibilities through committees constituted for a stipulated time period and reconstituted from time to time to address the arising issues and needs with efficacy and effective management of the institution.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**In view of the overall development and effective learning and teaching process, the college meticulously develops Plan of action based on Academic and Physical Need of college.**

Under the system of Examination and Evaluation, the examinations and assessments were conducted as per Gauhati University framework. The college is not authorized to remodel the course curriculum, although there are teacher representatives participating in invited Gauhati University curriculum Development meetings.

The detail report on Institutional Strategic Plan is provided in the link pasted.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information                      | <b>No File Uploaded</b>   |

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The college effectively manages the administrative functions with a mechanism empowered with an administrative set up build in accordance with the functional government policies of the education department in tandem with various national developmental schemes for sustenance of quality education, progression to higher studies and skill development of students for growing employability and self reliance. The administerial**

set up of the college observes all the policies with transparency and effective way to provide the employees with the available and applicable facilities during appointment and activities overlooks the overall functioning of various institutional bodies and monitors towards effective governance through the implementation of policies as per the Government regulation and maintains a streamlined and impartial administrative setup through decentralization and appointment and service rules, procedures, etc.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a>                                     |
| Link to Organogram of the Institution webpage | <a href="https://jncollegeboko.ac.in/upload/governance_leadership/1651075398.pdf">https://jncollegeboko.ac.in/upload/governance_leadership/1651075398.pdf</a> |
| Upload any additional information             | <a href="#">View File</a>   |

|   |                              |
|---|------------------------------|
| <b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b> | <b>B. Any 3 of the above</b> |
|---|------------------------------|

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | <a href="#">View File</a> |
| Screen shots of user interfaces   | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The welfare of the teaching and non-teaching staff is essential for better and improved service towards the college and society. Therefore the college has taken adequate measures with timely incorporation of additional facilities to provide a safe and**

hazard free work environment of no-plastic to no-smoking zone. Besided facilities like a fully Wi-fi enabled campus to well furnished Teachers' s Common Room, provision of potable water, clean toilets, health care unit is also fulfilled by the college authority. Further as per the UGC guideline, there is a Child Care unit too on the campus. The college staff avails leave in observance of the government leave rule with due sanction from authority and the record is well maintained by the automated system. The authority also motivates the teaching staff to partake in various career development programmes from time to time to fulfill academic needs. The college has developed a cooperative society that runs the organic farm with its beneficiaries as the temporary non teaching staff who are directly engaged with its functions. Moreover there is 'J.N College Employees Mutual Aid Fund' as a contributory fund providing assistance of financial grant as per regulation to the teaching and non-teaching staff whenever in need.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <b>No File Uploaded</b>   |

#### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

##### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <b>No File Uploaded</b>   |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

#### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

##### **6.3.3.1 - Total number of professional development /administrative training Programmes**

**organized by the institution for teaching and non teaching staff during the year****02**

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | <a href="#">View File</a> |
| Reports of Academic Staff College or similar centers   | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****45**

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | <b>No File Uploaded</b>   |
| Upload any additional information   | <b>No File Uploaded</b>   |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff****The institution maintains and follows a streamlined Performance**

Appraisal for teaching and non-teaching staff. The academic calendar is followed throughout the year for all academic activities. The routine committee while designing the college routine takes into account the academic as well as co-curricular activities pertaining to corporate wings of college so as to distribute various responsibilities amongst teaching staff for providing mentorship and timely guidance to students for not only the academic area but for holistic and skill development. The teaching staff also engages in research activities which adds effectiveness towards academic excellence and scope for newer and advanced research ideas. The appraisal system has been enhanced further with the newly introduced online attendance system to tap on the success of number of classes actually conducted against the allotted numbers and students enthusiasm and degree of improvement. Further the online system regularly monitors the attendance and leave records of teachers in a streamlined manner thereby bolstering the appraisal system. In case of the non-teaching staff, the authority observes the execution of their duties and provides necessary support and help in enhancing productivity and effectiveness of their service.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college completes an yearly Financial Audit which is internal and external. However due to pandemic situation the External audit was not conducted. The internal audit was completed and the details of same are uploaded.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | <b>No File Uploaded</b>   |
| Any additional information  | <b>No File Uploaded</b>   |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The college with its multi-dimensional perspective associated with teaching-learning process involves an intricate system of fund allocation and management. Owing to such accountability, the college has developed self assessed strategies for proper fund mobilization. Under this system, the reserve fund of Rs. 3,56,068 Lakhs ( Rupees Three lakhs fifty six thousand and sixty eight rupees) was invested as fixed deposit. Another means of fund mobilization is the income generated from the integrated organic farm through contribution of profit amount of Rs. 45,640( Rupees Forty Five thousand six hundred and forty rupees) only.

The college is a repository of various facets that could be utilized as resources for optimal utilization. With an extensive land area, the college has appropriately cleared and developed the college field as resource for training aspiring cricket players by opening 'Dream Cricket Academy' on the campus through an MoU. The college has further plans of opening Mushroom Cultivation Centre for accessibility to the locals around for propagation of information on cultivation process for maximum benefit of farmers. The college being equipped with advanced laboratory facilities has designs to facilitate hands on laboratory experience to students of neighbouring schools.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <b>Nil</b>                |
| Upload any additional information     | <a href="#">View File</a> |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The IQAC of the college as a quality sustenance body ensures the development and assesses strengths and weaknesses of various parameters through guidance and monitor of action plan. The IQAC sketches an yearly plan for various academic and co-curricular activities and designs an academic calendar reflecting the work division in compliance with the vision and mission set.**

**The detailed report of contribution made by IQAC is provided in the link pasted.**

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**The IQAC inspects the teaching-learning process, activities as well the structures and methodologies implemented and followed by the departments. The various needs arising are assessed and after careful consideration, timely meetings are convened to broach upon issues, areas and degree of improvement and also identify the learning gaps. The minutes of the meeting precisely highlights the various developments and fall outs and accordingly introduces required measures for change with action taken report. The minutes also reflect potential areas and issues needing changes and facets that could be added in the academic calendar to suit the requirements and feasibility of various department catering to the needs of students for their progression.**

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

|   |                            |
|---|----------------------------|
| <b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b> | <b>A. All of the above</b> |
|---|----------------------------|

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://jncollegeboko.ac.in/governance_leadership.php">https://jncollegeboko.ac.in/governance_leadership.php</a> |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a>   |
| Upload any additional information  | <b>No File Uploaded</b>   |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution observes and maintains gender equity in dispensing various activities involving students, teaching and non-teaching faculty and visitors across different gender identities. Various programmes and events are arranged to disseminate knowledge on the need and aspects of gender equity to achieve a gender neutral environment. The Women's Cell of the

college with respect to Gender sensitization has been associated in different ways to spread awareness and promote gender equitable environment in college amongst students as well as the teaching and non-teaching staff.

The details are provided in the link added.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="https://jncollegeboko.ac.in/bestpractices.php">https://jncollegeboko.ac.in/bestpractices.php</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="https://jncollegeboko.ac.in/bestpractices.php">https://jncollegeboko.ac.in/bestpractices.php</a> |

|  |                              |
|--|------------------------------|
| <b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b> | <b>C. Any 2 of the above</b> |
|--|------------------------------|

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | <b>No File Uploaded</b>   |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The college observes the principle of 3 R's - Reduce, Refuse, Reuse for waste management system. In case of the solid waste, the college has identified various types of solid waste into biodegradable and non-biodegradable. With respect of the biodegradable waste, the college has contrived a method for disposal by creating compost corners. Whereas the non-biodegradable waste is disposed safely without causing environmental hindrance, in liquid waste management, there is adequate drainage and sewage system for disposal of same. The college strictly abides by the motto of maintaining a plastic**

free zone and accordingly adheres to maximum ban on plastic items creating awareness on sustenance and safe environment. The various departments of the college has always maintained the principle of reducing waste and resorts to the principle of reuse in regard to invertor battery through recharge or the reuse of printer cartridge etc. With amounting quantity of e-waste being identified as a serious concern, the college has signed an annual maintenance contract with Prag infosystem for collection, transportation and handling as well as recycle of collected e-waste from college campus. To develop an expansive facility of waste management, college is planning to invigorate the system further.

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | <a href="#">View File</a> |
| Geo tagged photographs of the facilities  | Nil                       |
| Any other relevant information  | <b>No File Uploaded</b>   |

|  |                             |
|--|-----------------------------|
| <b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b> | <b>E. None of the above</b> |
|--|-----------------------------|

| File Description                                  | Documents               |
|---|-------------------------|
| Geo tagged photographs / videos of the facilities | <b>No File Uploaded</b> |
| Any other relevant information                    | <b>No File Uploaded</b> |

|  |                                     |
|--|-------------------------------------|
| <b>7.1.5 - Green campus initiatives include</b>  |                                     |
| <b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> | <b>A. Any 4 or All of the above</b> |

**1. Restricted entry of automobiles**  
**2. Use of Bicycles/ Battery powered vehicles**  
**3. Pedestrian Friendly pathways**  
**4. Ban on use of Plastic**

**5.landscaping with trees and plants**

| File Description                             | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | <a href="#">View File</a> |
| Any other relevant documents                 | <a href="#">View File</a> |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

|  |                              |
|--|------------------------------|
| <b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b> | <b>D. Any 1 of the above</b> |
|--|------------------------------|

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | <b>No File Uploaded</b>   |
| Certificates of the awards received                                       | <b>No File Uploaded</b>   |
| Any other relevant information  | <a href="#">View File</a> |

|   |                              |
|---|------------------------------|
| <b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b><br><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b> | <b>C. Any 2 of the above</b> |
|---|------------------------------|

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | <b>No File Uploaded</b>   |
| Details of the Software procured for providing the assistance            | <b>No File Uploaded</b>   |
| Any other relevant information   | <b>No File Uploaded</b>   |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The college is situated in a location which is home to diverse cultures, languages, regional elements apart from heterogenous communal, and socio-economic diversities. Therefore the institute fosters an environment upholding the sense of tolerance and neutrality by persistently connecting diverse elements by integrating students cooperation and contribution during the celebration of various festivals, Annual College Fest and even during the Students Union Election. The college being located in an economically challenged area perceives the limitations of students and extends support and aid to them in various capacities right from providing study materials, additional teaching guidance, mentoring and thereby bolstering the over all improvement in the education scenario of the college and the locality of greater South Kamrup at large.**

| File Description   | Documents               |
|--|-------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <b>No File Uploaded</b> |
| Any other relevant information   | <b>No File Uploaded</b> |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**The college abides by the constitutional framework with regard to the values, rights, duties and responsibilities of citizens by observing the Constitution Day, Republic Day and Independence Day**

with an aim towards sensitizing students, teaching and non-teaching employees at large. Various wings constituted in the college persevere to maintain the constitutional precepts and establish a fair environment to provide quality education irrespective of multiple identities of students and employees. The college Student's Union Body has been following the students union drafted constitution reflecting the basic tenets of the Indian Constitution. Based upon the constitutional obligations, the yearly Students Election is successfully conducted. The college attempts to invigorate the constitutional obligations through the yearly Lecture delivered by a selected student from the college organized by the Student Union Body. Although the Covid-19 situation could not allow the holding of the same during the unprecedented time, the college continued to sensitize the students and staff by organizing invited talk delivered by distinguished personality on constitutional values, rights, duties and responsibilities of citizens and the application of same in recent times. The National and State Anthem is regularly played during commencement and closure of college working hour which also invigorates and sensitizes on constitutional precepts.

| File Description  | Documents                 |
|---|---------------------------|
| Details of activities that inculcate values; necessary to render students into responsible citizens | <a href="#">View File</a> |
| Any other relevant information  | <b>No File Uploaded</b>   |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <b>No File Uploaded</b>   |
| Any other relevant information   | <a href="#">View File</a> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college observes important National and International days during the academic year. Some of the commemorative events celebrated are Republic Day, World Water Day, International Women's Day, National Science Day, Constitution Day, Teacher's Day, Independence Day, International Yoga Day etc. Moreover, special programmes are also organized in connection with other commemorative days and festivals like Bihu too. These days are observed not only as celebrations but also to create an awareness on the same and instil and simultaneously develop national fervour with equal import to regional celebrations and thereby tie everyone including the students, faculties, and office staff with a spirit of institutional integrity, social responsibility and national pride over one's culture and heritage.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <b>No File Uploaded</b>   |
| Any other relevant information  | <b>No File Uploaded</b>   |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

As per the provided NAAC format, the college analyzed the environment and circumstances andviable areas which could be

developed into best practices and after composite analysis developed the Integrated Organic Farm growing new varieties of fruits, vegetables, rubber plantation and with futuristic prospects for a fishery, piggery, duckery as well. The organic farm was conceptualized with an aim to build a cooperative society to provide financial subsistence and sustainability to the temporary official staff and low waged employees. The college has further developed the framework for a Waste Management Drive with an aim to create an awareness on waste management not only on the campus but also beyond in the society through the college-campus cleanliness drive. The college with its extensive boundary is challenged by the prospect of waste management and therefore has conceived a layout spread across the corners of the college which is designed to store and categorically segregate waste into organic and inorganic. The college has also planned to associate with organized body for collection of accumulated e-waste of the college and convert it as a continued process as a continued process.

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | <a href="#">View File</a> |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

With an aim to impart quality education in the entire area of South Kamrup, the college has always prioritized provision of high quality education and therefore acts as a hub of human resource development. With this view, the college has already been functioning with smart boards, fully equipped digitalized classrooms, etc. The students are acquainted with entrepreneurial skills and future business ventures through their introduction to the Organic Farm and also is provided with a scope to integrate with community engaged with the organic farm for wider exposure and development of nearby village. The college strives to continuously develop the academic environment and therefore organizes timely students congregation like the Science Adda which also invited students from neighbouring schools.

| File Description                             | Documents               |
|--|-------------------------|
| Appropriate web in the Institutional website | <b>No File Uploaded</b> |
| Any other relevant information               | <b>No File Uploaded</b> |

### 7.3.2 - Plan of action for the next academic year

**The Plan of action for the next academic year has been variously identified and they are under the following categories:**

#### Infrastructure Development

- Construction of additional well equipped classrooms
- Conversion of traditional classrooms to smart classroom
- Development of fishery for fish farming integrated with duckery and piggery.
- Development of butterfly park.
- Rain water harvesting for water storage and recharge.
- MoU with organizations for more collaborative work.
- Introduction of college vehicle/ Ambulance Service to provide emergency medical service to college fraternity and nearest fringe villagers.

#### Academic Development

- Introduction of additional Add-on course/ Certificate course.
- Student exposure visit to nearest District Library and Library of Gauhati University, Cotton University.
- Initiation of J.N College Library at your doorstep program to reach the reader community of Boko area.
- Organization of Mobile Book Fair.
- Introduction of a rare manuscript section in the library to collect and preserve old manuscripts from various parts of greater Boko.
- Organization of seminar/ workshop for sharing novel ideas and thoughts.
- Digitalisation of student election system to optimize the election process in aspects of transparency, and as a faster and smoother system.
- Raise fund for construction of an auditorium.
- Organization of inter-college sports/ cultural competition.